

Houghton Academy, an independent Christian secondary boarding and day school with a vibrant international student population located in rural western New York, invites applications for a **part-time Athletic Coordinator** position for the 2018-19 school year, with service to begin in August 2018.

The Academy seeks a capable athletics coordinator who will foster a deep love of learning and engage all students in athletic participation and skill development. This person will not only exhibit a professional demeanor and strong Christian role modeling, but promote the creative and imaginative engagement of young people in athletic endeavor. The applicant should be able to coordinate middle school, Jr. Varsity and Varsity sports teams. The successful candidate will have a deep background in athletics and be able to employ 21st century methods in coaching and leadership. The candidate must be able to direct and aid coaches in handling athletes and teams. The applicant is responsible for the scheduling, supervision, field/gym preparation and transportation coordination of all Academy athletic events.

Academy faculty and support staff must be collaborative and display a growth mindset. Effective communication with parents and colleagues is crucial to student success and as such is a non-negotiable. The Athletic Coordinator is responsible to maintain up-to-date records of athletic performance through the support of a web-based school information management system to which students and parents regularly refer.

Since 1883 Houghton Academy has nurtured secondary students in

1. understanding the need for a personal commitment to Christ;
2. comprehending the importance of a life of service;
3. growing toward a mature understanding of our society, history, and natural worlds;
4. developing in physical ability and strength; and
5. exhibiting appropriate social courtesies.

The Academy believes this is best accomplished through hiring mature Christians who are equipped to communicate these values through both instruction and personal example.

Houghton Academy invites professional educators/support staff with interest and proven capability in working in such a setting. The ideal candidate will possess both undergraduate and graduate degrees in Physical Education, Sports Administration/Management, and three years or more of successful teaching/coaching experience. The Academy highly values the after-hours experience of students, and seeks to hire faculty who are able to support its co-curricular program.

Qualified candidates should submit a resume, cover letter, and list of references to human.resources@houghton.academy. For more information regarding Houghton Academy, please visit its website at www.houghtonacademy.org.